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SECTET

Copy 5 of 5

20 January 1956

MEMORANDUM FOR: Finance Division, Accounts Branch

THEOREM

s Sometary Branch

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SUBJECT

- Travel Claim for Periods 3 - 30 November and 1 - 31 December 1955

l. It is requested that subject employee's life, account be credited in the amount of \$170.00 to liquidate the belance of his advance account and that a check in the amount of \$166.10 be drawn in favor of Please send the check to Room 2010, Quarters Eye, for delivery to payee.

2. For your protection in taking this action, I certify that there are in the custody of the Project Comptrellar two sufficient vouchers which are consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorised certifying efficer in the total amount of \$336.10. These expenses are properly chargeable as follows:

TRAVEL GROWN NO. ALLOTSENT SINGOL CLASS REF. NO. AMOUNT PCS-DCI-Proj 172-56 6-1004-30-010 02.1 9681 \$ 336.10

3. The Security Office requests that these vouchers not be released through normal administrative channels.

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Authorised Certifying Officer Project Comptroller

Distribution:

Otl - Addressee

3 - Voucher file

4 - Proj Pers file

5 - Chrono

JHSJr/c

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